

Future Focus21c Social and Environmental Impact Assessment Framework

Future Focus21c is committed to ensuring that its suppliers, including content developers, facilitators, and related service providers, align with our social and environmental responsibility values. This **Social and Environmental Impact Assessment (SEIA)** framework provides a structured approach to evaluating and improving the sustainability performance of our suppliers.

Our Social and Environmental Impact Assessment (SEIA) aims to:

- Evaluate the social and environmental impact of suppliers.
- Ensure alignment with Future Focus21c's sustainability goals.
- Identify areas for improvement and support suppliers in adopting best practices.
- Enhance transparency and accountability in procurement and partnerships.

Assessment Criteria

Social Impact Criteria

Employment Practices:

- Fair wages and benefits.
- Safe and healthy working conditions.
- Non-discrimination and equal opportunity employment.

Community Engagement:

- Contribution to local communities.
- Support for diversity and inclusion.
- Ethical and responsible training programs.

Content Development Standards:

- Ethical representation in educational materials.
- Accessibility for diverse learners.
- Promotion of social justice and inclusion themes.

Environmental Impact Criteria

Sustainable Operations:

- Use of eco-friendly materials and digital-first approaches.
- Carbon footprint reduction strategies.
- Energy-efficient and waste-reducing practices.

Supply Chain & Procurement:

- Sustainable sourcing of materials and services.
- Collaboration with environmentally responsible partners.
- Compliance with environmental regulations.

Digital and Remote Work Impact:

- Minimising travel-related emissions through virtual engagements.
- Adoption of sustainable digital tools.
- Green hosting and data storage practices.

Assessment Process

1. Supplier Self-Assessment:

- Suppliers complete a questionnaire outlining their social and environmental practices.
- Documentation of relevant certifications (e.g., ISO 14001, Fair Trade, B Corp, etc.).

2. Review & Evaluation:

- Future Focus21c assesses supplier responses.
- Scoring based on compliance and commitment to improvement.

3. Feedback & Action Plan:

- Suppliers receive feedback and recommendations for improvement.
- Support offered for implementing best practices.

4. Ongoing Monitoring & Improvement:

- Regular reviews (annually or bi-annually).
- Encouragement of innovation in sustainability efforts.

Supplier Performance Ratings

Using the self-assessment questionnaire - suppliers are rated as follows

Rating	Criteria Met	Action Required
Excellent - scoring 28 and over	Meets all SEIA standards and demonstrates leadership in sustainability	Recognition and continued collaboration
Good scoring 20 - 27	Meets most standards with minor areas for improvement	Encouraged to adopt additional sustainability practices
Needs Improvement scoring 15 - 19	Does not meet key SEIA criteria	Action plan required for compliance

Non-Compliant scoring under 15	Fails to meet essential requirements	May lead to reassessment of partnership
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Conclusion & Commitment to Sustainability

Future Focus21c is dedicated to fostering a network of ethical and sustainable suppliers. This assessment ensures that all partners contribute positively to society and the environment while supporting the mission of inclusive education and innovation. Suppliers are encouraged to collaborate on sustainability initiatives and leverage Future Focus21c resources for continuous improvement.

Future Focus21c Supplier Self-Assessment Questionnaire

This self-assessment questionnaire helps Future Focus21c evaluate our suppliers' alignment with our sustainability and ethical goals while identifying areas for collaboration and improvement. We thank you in advance for completing this questionnaire.

Section 1: General Information

1. **Company Name:**
2. **Primary Contact Name & Role:**
3. **Email & Phone Number:**
4. **Nature of Services Provided to Future Focus21c:**
5. **Number of Employees (if applicable):**
6. **Do you have any existing sustainability or social impact policies? (Yes/No) If yes, please provide details or attach documentation.**

Section 2: Social Impact Assessment

Employment Practices:

7. Do you provide fair wages and benefits to employees and contractors? (Yes/No)
8. Do you ensure safe and healthy working conditions for all employees? (Yes/No)
9. Do you have policies in place for non-discrimination and equal opportunity? (Yes/No)
10. Do you offer professional development or training programmes for your workforce? (Yes/No)

Community Engagement:

11. Does your organisation contribute to local community development projects? (Yes/No)
12. Do you prioritise hiring locally where possible? (Yes/No)
13. Do you engage in programmes supporting diversity and inclusion? (Yes/No)
14. Are you involved in ethical and responsible training programmes? (Yes/No)

Content Development & Ethical Standards:

15. Do your educational materials adhere to ethical representation and accessibility standards? (Yes/No)
16. Do you ensure that your content is inclusive of diverse perspectives and backgrounds? (Yes/No)
17. Do you have a policy for ensuring accuracy and fairness in your content development? (Yes/No)

Section 3: Environmental Impact Assessment

Sustainable Operations:

18. Do you actively work to reduce energy consumption in your operations? (Yes/No)
19. Do you use digital-first approaches to minimise paper waste? (Yes/No)
20. Do you have a waste reduction and recycling programme in place? (Yes/No)
21. Do you implement carbon footprint reduction strategies? (Yes/No)

Supply Chain & Procurement:

22. Do you prioritise environmentally friendly materials and suppliers? (Yes/No)
23. Do you ensure that your supply chain adheres to ethical labour and environmental practices? (Yes/No)
24. Are you compliant with all relevant environmental regulations? (Yes/No)

Digital and Remote Work Practices:

25. Do you take measures to minimise travel-related emissions through virtual engagements? (Yes/No)
26. Do you use sustainable digital tools such as green hosting and energy-efficient technologies? (Yes/No)

Section 4: Compliance & Certification

27. Are you certified in any social or environmental standards (e.g., ISO 14001, Fair Trade, B Corp)? (Yes/No) If yes, please list certifications:
28. Have you had any environmental or labour compliance violations in the past 3 years? (Yes/No) If yes, please provide details:

Section 5: Continuous Improvement & Future Commitment

29. What steps are you currently taking to improve your social and environmental impact?
30. Are you interested in collaborating with Future Focus21c on sustainability initiatives? (Yes/No)
31. Are there any challenges you face in implementing sustainable and ethical practices? If yes, please describe:



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Declaration & Signature

I, **[Supplier Representative Name]**, confirm that the information provided in this assessment is accurate and truthful to the best of my knowledge.

Signature:

Date: